

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

1559, Km. 4, Libertad, Butuan City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

SUPPLEMENTAL

FY 2014

END-USER/UNIT: ORD


Item No.	CODE	GENERAL DESCRIPTION	ESTIMATED BUDGET	QTY/ SIZE	UNIT PRICE	SCHEDULE/MILESTONE OF ACTIVITIES												TOTAL AMOUNT
						Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
1		Flower Vine	960.00	6	160.00				160.00									960.00
2		Orchid - Yellow	624.00	3	208.00				208.00									624.00
3		Orchid with Leaves	300.00	5	60.00				60.00									300.00
4		Center Piece Décor	1,400.00	2	700.00				700.00									1,400.00
5		Single Flower - Big	360.00	3	120.00				120.00									360.00
6		Flower Pot, white, big	3,280.00	1	3,280.00				3,280.00									3,280.00
7		Flower Pot, white, small	2,500.00	1	2,500.00				2,500.00									2,500.00
8		Carpet - big	6,000.00	1	6,000.00				6,000.00									6,000.00
9		Throw Pillows, big	1,680.00	5	336.00				336.00									1,680.00
10		Throw Pillows, small	800.00	4	200.00				200.00									800.00
11		Curtains - Yellow	5,600.00	8	700.00				700.00									5,600.00
12		Curtains - Green	5,600.00	8	700.00				700.00									5,600.00
13		Flower Vase	480.00	2	240.00				240.00									480.00
14		Wall Painting	3,000.00	1	3,000.00				3,000.00									3,000.00
									-									-
									-									-
									-									-
									-									-
																		35,584.00

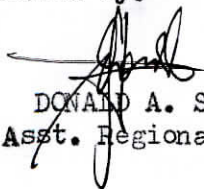
Note: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP

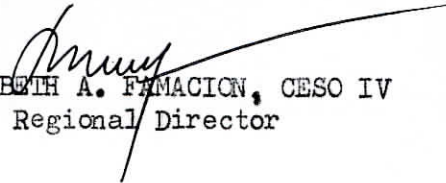
Prepared by:

Submitted by:

Approved by:


MONET C. BULLECER
 Admin.Asst. III


DONALD A. SERONAY
 OIC- Asst. Regional Director


LILIBETH A. FAMACION, CESO IV
 Regional Director

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

1559, Km. 4, Libertad, Butuan City

SUPPLEMENTAL PROJECT PROCUREMENT MANAGEMENT PLAN

FY 2014


Revised as of March 7, 2014

END-USER/UNIT: RPOC SECRETARIAT

Item No	CODE	GENERAL DESCRIPTION	ESTIMATED BUDGET	QTY/SIZE	UNIT PRICE	SCHEDULE/MILESTONE OF ACTIVITIES												TOTAL AMOUNT
						Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
1		Highlighter (Assorted Color)		6	120.00	2				2				2				720.00
2		File Box (double) - blue		4	180.00	4												720.00
3		Puncher (3 hole)		1	125.00	1												125.00
4		Stapler		1	275.00	1												275.00
5		Packing tape (masking tape)		1	32.80	1												32.80
6		Paste		1	23.10	1												23.10
7		Thermal Paper		2	40.52	2												81.04
8		Data File Box		1	500.00	1												500.00
9		Post Pin		1	34.20	1												34.20
10		10meter Extention Wire #16 (1 male plug (heavy duty), 1 convenience outlet (4 gang), 1 spring loaded)		1	500.00	1												500.00
11		Wireless Microphone		2	5,000.00						2							10,000.00
12		VGA Cable Splitter		2	560.00						2							1,120.00
13		VGA Cable (atleast 15m)		3	1,200.00						3							3,600.00
14		Extension wire (Wire duplex 15m, 2 male plug, 3 outlet)		3	885.00						3							2,655.00
15		Digital Wall Clock		2	1,000.00						2							2,000.00
16		Map Pin		4	50.00						4							200.00
17		Double adhesive tape 1"		2	100.00						2							200.00
18		Correction tape		2	50.00						2							100.00
19		Cork Board w/o frame (2" x 4")		1	250.00						1							250.00

Note: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:


CAROLYN S. JAYA
 Administrative Aide VI

Submitted by:


ANNABELLE IVY G. RAMOS-SOQUIREN
 LGOO V

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
1559, Km. 4, Libertad, Butuan City

SUPPLEMENTAL PROJECT PROCUREMENT MANAGEMENT PLAN
FY 2014


Revised as of January 23, 2014

END-USER/UNIT: RPOC SECRETARIAT

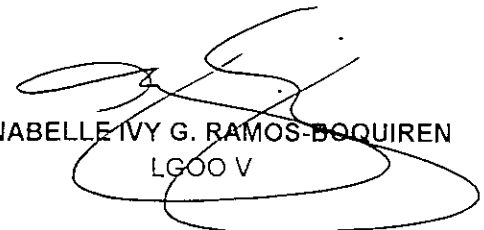
Item No	CODE	GENERAL DESCRIPTION	ESTIMATED BUDGET	QTY/SIZE	UNIT PRICE	SCHEDULE/MILESTONE OF ACTIVITIES												TOTAL AMOUNT
						Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
1		Highlighter (Assorted Color)		6	120.00	2	-2			2				2				720.00
2		File Box (double) - blue		4	180.00	4	-2											720.00
3		Puncher (3 hole)		1	125.00	1	-1											125.00
4		Stapler		1	275.00	1	-1											275.00
5		Packing tape (masking tape)		1	32.80	1	-1											32.80
6		Paste		1	23.10	1	-1											23.10
7		Thermal Paper		2	40.52	2	-2											81.04
8		Data File Box		1	500.00	1	-1											500.00
9		Post Pin		1	34.20	1	-1											34.20
10		10meter Extention Wire #16 (1 male plug (heavy duty), 1 convenience outlet (4 gang), 1 spring loaded)		1	500.00	1												500.00

Note: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMF

Prepared by:


CAROLYN S. JAYA
Administrative Aide VI

Submitted by:


ANNABELLE IVY G. RAMOS-BOQUIREN
LGOO V

11. *exp. folder.*
12. *connector tape.*

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
1559, Km. 4, Libertad, Butuan City

SUPPLEMENTAL PROJECT PROCUREMENT MANAGEMENT PLAN
FY 2014

Revised as of January 6, 2014

END-USER/UNIT: RPOC SECRETARIAT

Item No	CO DE	GENERAL DESCRIPTION	ESTIMATED BUDGET	QTY/SIZE	UNIT PRICE	SCHEDULE/MILESTONE OF ACTIVITIES												TOTAL AMOUNT
						Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
1		power bank (portable charger)	5,250.00	5	1,050.00		2											5,250.00
2		push pin (gold small)	250.00	5	50.00	5												250.00
3		laminating film long	400.00	20	20.00	20												400.00
4		ball thread (blue, light blue)	60.00	1	60.00	1												60.00
5		plastic flower décor (light blue, yellow, green)	105.00	15	7.00	15												105.00
6		Japanese paper - light blue	7.50	5	1.50	1												7.50
7		Japanese paper - mint green	7.50	5	1.50	1												7.50
8		Japanese paper - yellow	7.50	5	1.50	1												7.50

Note: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

ANNABELLE IVY G. RAMOS-BOQUIREN
LG00 V

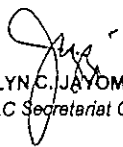
Submitted by:

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGION XIII
Annual Procurement Plan for FY 2014

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)		
				Pre-Proc Conferenc	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE		CO	
753	Training & Seminar Expense	All End - User Units	Negotiated/Pu blic Bidding																2,242,000.00		Board/Lodging & Food
755	Supplies and Materials	All End - User Units	PS/Shopping																1,264,000.00		For various office supplies
761	Gasoline Expense (oil, lubricants)	Admin	Direct Contracting																714,000.00		Gasoline supply & other services
766	Water	Admin	Direct Contracting																353,000.00		Water supply
767	Electricity	Admin	Direct Contracting																1,206,000.00		Electric supply
771	Postage & Deliveries	Admin	Direct Contracting																13,000.00		For Office Use
772	Telephone & communication	Admin	Direct Contracting																2,929,000.00		Landlines & cellphones
781	Printing & Binding	All End - User Units	Shopping/Negotiated																727,000.00		Printing & binding of Documents
782	Rents (building & structure)	Admin	Negotiated																1,882,000.00		Office rental
783	Representation Expense	Admin	Shopping																50,000.00		Meals, snacks (meetings)
786	Subscription Expense	Admin	Direct Contracting																26,000.00		Subscription of newspaper/magazine
795	General Services	Admin	Direct Contracting																1,673,000.00		Contract of Services
796	Janitorial Services	Admin	Direct Contracting																1,629,000.00		Contract of Janitorial services; wages
799	Other Professional Services	Admin	Direct Contracting																116,000.00		Professional Services: honorariums
821	Repair & Maintenance - (IT Equipment, Furniture)	Admin	Shopping/Negotiated																219,000.00		Repair & other IT equipment
841	Repair & Maintenance - (Transportation Equipment)	Admin	Shopping/Direct Contracting																1,238,000.00		Repair of vehicle
893	Insurance	Admin	Direct Contracting																186,000.00		Insurance of PPEs
											TOTAL				16,467,000.00						

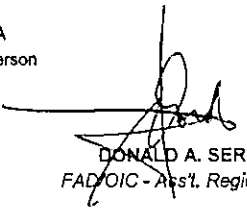
Prepared by:

Verified Correct:


JOCELYN C. JAYOMA
LGDO V/BAC Secretariat Chairperson


CHARISSA T. GUERTA
LGDO V/BAC Chairperson

Approved by:


DONALD A. SERONAY
FAD/OIC - Ass't. Regional Director


LILIBETH A. FAMACION, CESO IV
Regional Director

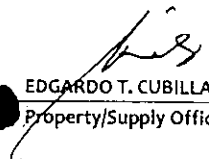
Date: January 21, 2014


Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
4															0	-	
5															0	-	
6															0	-	
7															0	-	
8															0	-	
9															0	-	
10															0	-	
***GRAND TOTAL:																	1,085,365.23

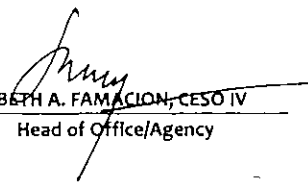
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION
APPROVED BUDGET:

*Other categories that are not indicated herein
**Prices are FOB Manila/Applicable for Items under A.
***Grand total for Items under A and B

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

EDGARDO T. CUBILLAS
Property/Supply Officer

Certified Funds Available/
Certified Appropriate Funds Available:

ROCHE LYNNE L. CUNANAN
Accountant/
Local Budget Officer

Approved:

LILIBETH A. FAMACION, CESO IV
Head of Office/Agency

Date Prepared: November 12, 2013

**ANNUAL PROCUREMENT PLAN FOR 2014-DILG-REGION XIII
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

- Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
- For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
 - Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, and Misamis Occidental (Oroquieta) - **Region XIII**
 - Misamis Oriental, Calbayog, and Bontoc - **Regions VI, VII, VIII, X, & XI**
 - Surigao Del Norte - **Surigao Del Norte**
 - Camiguin - **Camiguin**
- Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
- APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at philgeps.gov.ph and; b) correct format but fields were deleted and inserted in Portion A of the APP. The agency will be informed by e-mail if the submission is incorrect.**
- For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
- Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office AND email at app@procurementsservice.org or at app.psdmb@yahoo.com.
- Consistent with DBM Circular No. 2011-6, the APP for FY 2014 must be submitted on or before November 15, 2013.
- Rename your APP file in the following format: APP2014- Name of Agency- Region (e.g. APP2014 -PS- Central Office).
- For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.



Department/Bureau/Office: DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Region: CARAGA REGION 13
Address: K. 4, LIBERTAD, BUTUAN CITY

Contact Person: CHARISSA T. GUERTA
Position: LGCDD Chief/BAC Chairperson
E-mail :
Telephone/Mobile Nos: 3422045

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
COMMON ELECTRICAL SUPPLIES																	
1. BALLAST, 18 watts	piece														0	70.78	-
2. BALLAST, 36 watts	piece														0	75.29	-
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet	19 ✓		6	16	4	2	19		6	15	4	2	93	21.33	1,983.43	
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet	2 ✓			1			2			1		1	7	15.98	111.89	
5. BATTERY, size D, alkaline, 2 pcs./packet	packet													0	79.37	-	
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set	1 ✓				1				1				3	330.72	992.16	
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set			1			1			1			1	4	385.84	1,543.36	
8. FLUORESCENT LAMP, tubular, 18 watts	piece	2 ✓			2			2			2		2	10	37.48	374.82	
9. FLUORESCENT LAMP, tubular, 36 watts	piece		2		2		2		2		2		2	12	38.58	463.01	